



# City of Petaluma Fire Department

11 English Street – Petaluma, California 94952

Fire Prevention Bureau (707) 778-4389 / Fax (707) 776-3642

## INSTALLATION AND MAINTENANCE PERMIT APPLICATION (When signed by an Inspector and fees are paid, this application becomes a **PERMIT**)

**\* POST IN A CONSPICUOUS PLACE \***  
**24-hour notice is required for Inspection Service**

Date: \_\_\_\_\_

Permit #: \_\_\_\_\_

Account #: \_\_\_\_\_

Account #: \_\_\_\_\_

Fee Received By:	<input type="checkbox"/> Cash	<input type="checkbox"/> Check #:	<input type="checkbox"/> Credit
	\$ _____	\$ _____	\$ _____
For office use only: <input type="checkbox"/> Engine Company <input type="checkbox"/> Permitted	<input type="checkbox"/> Sprinkler	<input type="checkbox"/> Fire Alarm	<input type="checkbox"/> Knox box
Billing address (if not Property Owner below)			

**Location/  
Address**

**Project Name/APN**

Property Owner \_\_\_\_\_

Property Owner Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Applicant \_\_\_\_\_

Applicant Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_

City, State, Zip \_\_\_\_\_

INSTALLATION IS TO BE IN ACCORDANCE WITH FIRE PREVENTION CODE AND STANDARDS  
AND HAZARDOUS MATERIALS REGULATIONS, IF APPLICABLE

Fire Protection Systems		FEE	Haz-Mat & Fire Code		FEE
Fire Alarm Systems *	\$267.00	\$	UST Removal	\$1286.00	\$
# of Detectors/Pullstations @	\$5.00 ea	\$	UST Installation	\$772.00	\$
Repair & Modifications *	\$235.00	\$	Each Additional Tank	\$536.00	\$
Hood/Duct Extinguishing Systems *	\$400.00	\$	UST/Piping Repair	\$536.00	\$
Hydrant Flow Test	\$170.00	\$	AGT Install / Removal	\$715.00	\$
Underground Fire Main Install *	\$805.00	\$	Haz-Mat Site Closure	\$637.00	\$
Sprinkler Systems *		\$	Haz-Mat Permit Range #		\$
7 – 20 Heads	\$416.00	\$	Haz-Mat Hourly Rate – hours	\$163.00	\$
≥21 Heads	\$416.00	\$	Uniform Fire Permit Code(s) #		\$
+ # of Heads >20 @	\$5.00 ea	\$	Additional UFC Codes #		\$
Other: Tent Permit		\$ 335.00	Addl plan check fee – hours	\$64.00/hr	\$
			Addl sprinkler plan check fee– hrs	\$76.00/hr	\$
<b>Failure to obtain approved permit or submit plans prior to work – fees will be doubled.</b>			<b>TOTAL FEES</b>		<b>\$</b>

\*Includes Plan Check and Inspection Fees

**WORKERS' COMPENSATION DECLARATION**

I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Expires: \_\_\_\_\_

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEYS' FEES.**

Applicant Signature: \_\_\_\_\_ Date \_\_\_\_\_

Permit Issued By: \_\_\_\_\_ Date \_\_\_\_\_

**SEE REVERSE FOR INSPECTION CRITERIA**

TYPE OF INSPECTONS	DATE	INT	TYPE OF INSPECTIONS	DATE	INT
<b>FIRE ALARM</b>			<b>TENTS/CANOPIES</b>		
Alarm Panel			Exiting		
Concealed Wires			Fire Department Access		
Detectors			Fire Extinguishers		
Monitoring			No Smoking Signs		
Exterior Bell w/sign (when applicable)			Approved Heating/Cooking Devices		
Manual Pull Station (Supervision, Circuit)					
Sign "Fire Alarm Panel Inside"			Final		
Tested Battery Backup, Trouble Circuit					
			<b>FIRE MAIN LINE – UNDERGROUND</b>		
Final			Double Check Valves – Chain & Lock		
			F.D.C. (Caps, Loose Swivels)		
			Hydro – 200 PSI - Hours		
<b>UNDERGROUND TANK INSPECTION CHECK OFF</b>			Kicker Inspection		
			Monitoring – Central Station		
<b>NEW TANK INSTALLATION</b>			Underground Flush		
Integrity/Approved Interstitial Test			P.I.V., Break-away Lock		
Monitoring Installed After Installation			Tested Supervision		
Monitoring System Check of all Probes					
Piping Slopes to Sump			Final		
Pressure Test of All Piping					
Pressure Test Piping, Lake Sumps			<b>FIRE SPRINKLER SYSTEM</b>		
Soap/Pressure Test			Hanger, Bolts, Spacing		
Tank Placement – Anchor			Earthquake – Sway Bracing		
Test Electronic Monitoring Equipment			Fire Piping – Approved Type		
Test Emergency Shut-off Switch			Weld Inspection		
Qualifications			Hydro – 200 PSI – 2 Hours		
Test Dispenser Pans			Inspector’s Test – Placard		
			Certification Tag on Riser – Calc Plate		
Final			Extra Heads with Wrench		
			Monitoring – Central Station		
<b>UST TANK REMOVAL</b>			Sign on Door "Sprinkler Controls Inside"		
Complete UST Inspection Form			Exterior Bell with sign (when applicable)		
Document Leaks/Notify RWOCB			Mini-Horn (Res Only)		
Inert Tank Before Removal			Sprinkler Info Brochure (Res Only)		
Site Secured			Confirm Meter Size		
Witness Soil Samples					
Leaking Fuel into Soil – Prop 65			Final		
Final			<b>HOOD/DUCT SYSTEM</b>		
			Certification Tag		
<b>EXISTING FIRE SPRINKLER 6 OR MORE HEADS – TENANT IMPROVEMENT</b>			Ducting-Access for Cleaning		
			Hood Weld		
			Pull Station (In Exit Path)		
Hydro – 50 PSI Over Static			System – Balloons Test		
			Gas/Electric – Auto Shut-Off Valve		
Final			System Class "K" Fire Extinguisher		
			Final		

Comments
